



University of
St Andrews

Postgraduate research discount for former students

Document type	Policy
Scope (applies to)	All students
Applicability date	31/07/2023
Review / Expiry date	30/07/2024
Approved date	07/08/2023
Approver	Academic Registrar
Document owner	Registry Manager (Student Journey)
School / unit	Academic Registry
Document status	Published
Information classification	Public
EDI review/Equality impact assessment	None
Key terms	Student administration/Tuition fees
Purpose	To define the policy on discount for research students

Introduction

The University offers a 10% discount in postgraduate research tuition fees to certain groups of former students. This is subject to the conditions below.

Conditions

1. Students must hold an offer of a place on a postgraduate research degree programme at St Andrews.
2. Students must have either:
 - i. graduated, or have been eligible to graduate, from the University of St Andrews with a recognised degree defined in the Senate Regulations, at a graduation ceremony within the last three years;
 - or,
 - ii. completed a Global Summer School, Study Abroad or Exchange programme at St Andrews and are returning for postgraduate research studies.
3. The discount does not apply to the following students:
 - i. Those in first year of MPhil/MFA programmes (taught year). Discount will be applied to eligible students in year 2 (research year).
 - ii. Those transferring into a postgraduate research degree programme from another St Andrews degree programme where they have not graduated (i.e. a change in qualification aim from MPhil to PhD).
 - iii. Those that have previously studied on an International Education Institute (IE) postgraduate preparation programme.
 - iv. Those that have previously studied on an International Foundation Programme.
4. The discount only applies to tuition fees. This means that extension, continuation or any other fees are excluded.
5. The discount applies to the self-funded portion of the tuition fee i.e. to the fee payable by the student.

Students cannot receive the discount if they are in receipt of other sponsorship, scholarship or bursary schemes which cover the student's tuition fees in full. Such examples may include scholarships through the relevant academic School, Research Council awards, an overseas agency, SFC or Government scholarships, or students supported by their employer for professional development programmes. This list is not exhaustive.

6. For students who are attending degree programmes in conjunction with other universities and institutions of higher education, the discount will be applied only to the St Andrews element of the tuition fee.
7. If a student withdraws from their course of study, or takes leave of absence, the discount will apply to any part of the fee as defined above that is due up to the point of approved withdrawal or absence.
8. Students eligible for the staff concessionary fee rate are not eligible for the discount.
9. The decision of the University Fees Officer will be final in all cases.

Version number	Purpose / changes	Document status	Author of changes, role and school / unit	Date
0.1	Policy restructuring	Approved	Michele Goodwin, Fees Officer, Registry	23/09/2022
0.2	Annual review	Approved	Michele Goodwin, Student Journey Manager (UG and Fees), Registry	13/06/2023