



University of
St Andrews

Code of Student Conduct

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Purpose	This Code of Student Conduct sets out the types and examples of misconduct which may warrant disciplinary action under the University's Non-Academic Misconduct Policy.

Version number	Purpose / changes	Document status	Author of changes, role and school / unit	Date
1.1	Policy Review	Published	Claire Hillson Student Conduct Officer, Registry	29/09/2022

1. Introduction

1.1 This Code of Student Conduct sets out the types and examples of misconduct which may warrant disciplinary action under the University's [Non-Academic Misconduct Policy](#).

It should be read in conjunction with the [University's Policy statement relating to sexual misconduct](#) and [Student bullying and harassment policy](#). **The types and examples of (i) non-academic misconduct and (ii) outcomes set out in this Code are not exhaustive and the University may take disciplinary action in relation to other behaviour if it deems this behaviour to be unacceptable.**

1.2 The University of St Andrews is a [diverse](#), welcoming and supportive community. We are committed to promoting the highest standards to behaviour and expect all students to treat others with due care, consideration, respect and dignity.

1.3 The principle of respect for others and for the values of the University is recognised in the [Sponsio Academica](#) and the [Honour Code](#) which students agree to when they matriculate. In doing so, students agree to uphold the following promises in their studies and in all aspects of their daily lives:

- We shall hold true to the principles of **honesty** and **integrity** in all our dealings with others in this community.
- We shall conduct ourselves in a **reliable** and **punctual** fashion.
- We shall be mindful of others' circumstances, interacting with **tolerance**, **politeness** and in a spirit of **mutual support** within this community.

1.4 Where a student's behaviour falls short of these standards this may result in the University taking disciplinary action under the [Non-Academic Misconduct Policy](#).

2. Types of Non-Academic Misconduct and Disciplinary Outcomes

2.1 Non-academic misconduct of any type may warrant disciplinary action under the Non-Academic Misconduct Policy. This Code of Student Conduct sets out the types and examples of such misconduct. As noted above these types and examples are not exhaustive. The language may not reflect the language that a reporting person would use to describe their situation, but this should not deter anyone from reporting misconduct. The types and examples of such misconduct are grouped under the following non-exhaustive headings:

- A People
- B Property, Environment and Community
- C Health, Safety and Wellbeing
- D University

2.2 In addition to these types and examples of misconduct, any activity which leads to a criminal conviction will be treated as misconduct which may warrant disciplinary action under the Non-Academic Misconduct Policy.

2.3 The types and examples of non-academic misconduct set out in this Code may be in person or through any other medium such as on-line, through text or similar messaging services or social media.

2.4 The University cannot make findings about an alleged criminal offence, only a criminal court can do this. This Code therefore does not make reference to

criminal offences, though the types of misconduct described could also constitute a criminal offence.

2.5 Where indication is provided in this Code as to the outcomes that may be applied if certain misconduct is found to have taken place, this is illustrative only. This is because:

- The outcomes of any disciplinary action will depend on the individual circumstances of the case and the stage at which disciplinary action is taken and it is therefore not possible to definitively state that any particular outcome will apply in all cases where a certain type of misconduct has been found to have taken place.
- Depending on the circumstances of the case more than one/a combination of outcomes will be appropriate.

2.6 The outcomes which may be applied at each stage of disciplinary action are outlined in the Non-Academic Misconduct Policy.

A. People

Type of Misconduct	Examples of Misconduct	Examples of outcomes
<p style="text-align: center;">A.1 Physical Misconduct</p>	<ul style="list-style-type: none"> • Fighting • Punching • Slapping • Kicking • Pulling hair • Choking • Causing injury or death 	<ul style="list-style-type: none"> • Expulsion • Suspension • A no contact order • A ban from/restriction on use of University buildings or services • Referral to Police • A requirement to pay for and attend appropriate training
	<ul style="list-style-type: none"> • Pushing • Shoving • Grabbing • Spitting 	<ul style="list-style-type: none"> • Formal warning • A requirement to pay for and attend appropriate training • A requirement to provide an apology • Completion of a reflective project/report
<p style="text-align: center;">A.2 Sexual Misconduct (Please also refer to the University's policy statement relating to sexual misconduct)</p>	<ul style="list-style-type: none"> • Sexual intercourse or engaging in a sexual act without consent • Attempting to engage in sexual intercourse or engage in a sexual act without consent • Sharing, or threatening to share intimate images of another person without consent • Kissing without consent • Touching inappropriately through clothes without consent • Inappropriately showing sexual organs to another person • Repeatedly following another person without good reason 	<ul style="list-style-type: none"> • Expulsion • Suspension • A no contact order • A ban from/restriction on use of University buildings or services • Referral to Police • A requirement to pay for and attend appropriate training
	<ul style="list-style-type: none"> • Making unwanted remarks of a sexual nature via any medium 	<ul style="list-style-type: none"> • Formal warning • A requirement to pay for and attend appropriate training • A no contact order • A ban from/restriction on use of University buildings or services • A requirement to provide an apology • Completion of a reflective project/report

Type of Misconduct

Examples of Misconduct

Examples of Outcomes

A.3 Abusive behaviour, harassment, bullying and victimisation

(Please also refer to the University's [Student harassment and bullying policy](#))

- Threats to hurt or harm another person
- Verbal or written abuse in any medium including online, including making abusive or derogatory comments relating to an individual's sex/gender, sexual orientation, religion or belief, race, pregnancy/maternity, marriage/civil partnership, gender reassignment, disability or age
- Acting in an intimidating, hostile, degrading, humiliating, coercive or threatening manner
- Use of power or position to undermine a person, their self-esteem or dignity
- Initiations or hazing and putting others at risk of harm

- Expulsion
- Suspension
- A no contact order
- A ban from/restriction on use of University buildings or services
- Referral to Police
- A requirement to pay for and attend appropriate training

- Use of inappropriate language in any medium
- Repeatedly contacting another person in person or via any medium/channel against the wishes of the other person
- Violating privacy, including releasing personal information

- Formal warning
- A requirement to pay for and attend appropriate training
- A no contact order
- A ban from/restriction on use of University buildings or services
- A requirement to provide an apology
- Completion of a reflective project/report

A.4 Discourteous, Unreasonable or Disruptive behaviour

- Acting in a way that is discourteous, disrespectful, or deliberately uncooperative
- Acting in a way that disrupts, impedes or interferes with another person's ability to carry out their duty or proper function

- Formal warning
- A requirement to pay for and attend appropriate training
- A requirement to provide an apology
- Completion of a reflective project/report

B. Property, Environment and Community

Type of Misconduct	Examples of Misconduct	Examples of outcomes
<p style="text-align: center;">B.1 Damage to property</p>	<ul style="list-style-type: none"> Causing significant damage to property of the University. students, staff, or members of the public 	<ul style="list-style-type: none"> Expulsion Suspension A no contact order A ban from/restriction on use of University buildings or services Requirement to pay for any damages or cleaning charges incurred Confiscation of equipment causing damage Referral to the Police
	<ul style="list-style-type: none"> Causing minor damage to property of the University. students, staff, or members of the public 	<ul style="list-style-type: none"> Formal warning A requirement to pay for and attend appropriate training Requirement to pay for any damages or cleaning charges incurred Confiscation of equipment causing damage A requirement to provide an apology Completion of a reflective project/report
<p style="text-align: center;">B.2 Unauthorised taking or use of property</p>	<ul style="list-style-type: none"> Unauthorised entry onto or use of University or private premises, including ICT systems Taking property belonging to another without permission Acts/omissions/statements, intended to deceive others for the purposes of financial or personal gain, including forging documentation Misuse of materials protected by copyright and/or intellectual property law 	<ul style="list-style-type: none"> Expulsion Suspension A no contact order A ban from/restriction on use of University buildings or services Referral to the Police
	<ul style="list-style-type: none"> Misuse or interference with University property or facilities Misuse of University name 	<ul style="list-style-type: none"> Formal warning A requirement to pay for and attend appropriate training A requirement to provide an apology Completion of a reflective project/report

Type of Misconduct

B.3 Anti-social behaviour

Examples of Misconduct

- Disposing of litter inappropriately / failure to dispose of litter appropriately
- Creating, or causing to be created, unreasonable noise
- Inappropriate behaviour caused by excess consumption of alcohol
- Urinating or defecating in a place that causes, or is likely to cause annoyance to others

Examples of outcomes

- Formal warning
- A requirement to pay for and attend appropriate training
- Requirement to pay for any damages or cleaning charges incurred
- Confiscation of equipment causing unreasonable noise
- A requirement to provide an apology
- Completion of a reflective project/report
- Fine

C. Health, Safety and Wellbeing

Type of Misconduct

C.1 Behaviour which causes risk of harm

Examples of Misconduct

- Possessing, consuming or supplying controlled drugs or legal highs
 - Putting alcohol or drugs into another person's drink or directly into their body without their knowledge or consent
 - Possessing an offensive weapon on University premises or in public
 - Repeated or serious breaches of (i) government and (ii) University regulations, rules or guidance relating to COVID-19 or any other matter of health and safety
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- Misuse of or interference with fire detection or prevention equipment or fire-fighting appliances
 - Minor breaches of (i) government and (ii) University regulations, rules or guidance relating to COVID-19 or any other matter of health and safety

Examples of outcomes

- Expulsion
 - Suspension
 - A ban from/restriction on use of University buildings or services
 - A requirement to pay for and attend appropriate training
 - Fine
 - Referral to the Police
-
- Formal warning
 - A requirement to pay for and attend appropriate training
 - A requirement to provide an apology
 - Completion of a reflective project/report

D. University

Type of Misconduct

D.1 Operational obstruction

Examples of Misconduct

- Acts/omissions/statements/misrepresentations intended to deceive the University or a member of staff
 - Disruption of the activities of the University (including academic, administrative, sport and social)
 - Disruption of the functions, duties or activities of any student or employee of the University or any authorised visitor to the University
 - Repeated or serious failure to follow regulations or instructions, including failure to clear debts against the University
 - Making false, vexatious or malicious complaints
 - Failure to clear debts to the University
 - Use of ICT facilities/services which result in disruption to ICT facilities provided by or through the University to the detriment of others
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- Improper interference with the activities of the University (including academic, administrative, sport and social)
 - Improper interference with of the functions, duties or activities of any student or employee of the University or any authorised visitor to the University

Examples of outcomes

- Expulsion
 - Suspension
 - A requirement to pay for and attend appropriate training
 - A ban from/restriction on use of University buildings or services
 - Referral to the Police
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- Formal warning
 - A requirement to pay for and attend appropriate training
 - A requirement to provide an apology
 - Completion of a reflective project/report

Type of Misconduct

D.2 Reputational damage

Examples of Misconduct

- Behaviour which has brought the University into serious disrepute or could have brought the University into serious disrepute

- Behaviour which has brought the University into disrepute or could have brought the University into disrepute

Examples of outcomes

- Expulsion
- Suspension
- A ban from/restriction on use of University buildings or services
- A requirement to pay for and attend appropriate training
- A requirement to provide an apology

- Formal warning
- A requirement to pay for and attend appropriate training
- A requirement to provide an apology
- Completion of a reflective project/report

Version number	Purpose / changes	Document status	Author of changes, role and school / unit	Date
1.0	New code placed into the Governance Zone template.	Published	Deputy Academic Registrar	03/08/2021
1.1	Policy Review	Published	Claire Hillson	29/09/2022