



University of  
St Andrews

## Statement pursuant to the modern slavery act 2015

<b>Document type</b>	<b>Policy</b>
<b>Scope (applies to)</b>	Public
<b>Applicability date</b>	04/12/2023
<b>Review / Expiry date</b>	31/12/2024
<b>Approved date</b>	04/12/2023
<b>Approver</b>	Director of Procurement
<b>Document owner</b>	Procurement Officer
<b>School / unit</b>	Procurement
<b>Document status</b>	Published
<b>Information classification</b>	Public
<b>EDI review/Equality impact assessment</b>	None
<b>Key terms</b>	Financial matters/Legal regulations/Slavery
<b>Purpose</b>	The UofSA is committed to fulfilling its requirements for goods, services and works for the institution without causing harm to others and supporting the UK Government's approach to implementing the UN Guiding Principles on Business and Human Rights.

## **Introduction**

The Modern Slavery Act 2015 came into effect on 29<sup>th</sup> October 2015. This law requires manufacturers, commercial organisations, and retailers doing business in the UK which supply goods or services and have an annual turnover exceeding £36M to disclose information regarding their policies to eradicate slavery and human trafficking from their supply chain and within their organisation.

The University of St Andrews is committed to responsible procurement and embedding this in all its procurement activity and fulfilling its requirements for goods, services, and works for the institution without causing harm to others. In so doing, the University is committed to supporting the UK Government's approach to implementing the UN Guiding Principles on Business and Human Rights.

The University's Procurement Strategy drives our principles and approach to ensuring ethical procurement. The University of St Andrews is a member of Advanced Procurement for Universities and Colleges Ltd (APUC) and endorses the APUC Supply Chain Code of Conduct. Use of this code of conduct demonstrates our commitment to ensure that slavery and human trafficking is not taking place within our supply chains. Every regulated procurement process undertaken by the University requires tenderers to disclose whether they, or any member of their organisation with decision-making powers, has been convicted in the last five years of any offence under Part 1 of the Human Trafficking and Exploitation (Scotland) Act 2015 or under any provision referred to in the Schedule of the Act. Tenderers that confirm such a conviction are excluded unless they can provide evidence that they have taken sufficient measures to demonstrate compliance with this Act.

## **Purpose of the Statement**

This statement is designed to demonstrate our commitment to the Modern Slavery Act 2015, (and specifically to section 54 (1)), and the Human Trafficking and Exploitation (Scotland) Act 2015 by informing our students, staff, campaigners and the public about the University of St Andrews and its policy with respect to modern slavery, human trafficking, forced and bonded labour and labour rights violations in its supply chains.

## **Statement**

The University is committed to preventing modern slavery and human trafficking from taking place in any part of its own business and in its supply chain.

## **Key Categories**

The University's main areas of expenditure can broadly be categorised as follows:

- Science, Technical, Engineering and Medical, and Laboratory Goods and Services
- Professional Services
- ICT Equipment and Services
- Residential Services
- Estates Goods, Services and Works

In all tenders issued by the University St Andrews all suppliers are required to complete and submit relevant sections of our Sustainable and Ethical Procurement Policy. Among other matters this covers:

- Social Impacts
- Environmental Impacts
- Ethical and Economic Impacts
- Equality
- Diversity
- Inclusion
- 10 Principles of the UN Global Compact
- International Labour Organisation (ILO) convention 138

## **Electronics Watch**

The University is an associate member of Electronics Watch (EW), an independent monitoring organisation working to achieve respect for labour rights in the global electronics industry through socially responsible public purchasing in Europe. Appropriate engagement with, and support of EW, will continue. See Electronics Watch for reference.

## **Violations**

The University of St Andrews has a zero-tolerance policy in relation to modern slavery and human trafficking. We are committed to conducting all business dealings and relationships in an ethical and transparent manner.

## **Actions**

As part of this reporting exercise now and in the coming years, the University expresses its commitment to better understand its supply chains and work towards greater transparency and responsibility towards people working within them. Additionally, we will continue to work with APUC on the use of the 'Sustain' web tool for supplier assessment.

This statement has been approved and published by the Office of the Principal and will be reviewed at least once annually. If you have any questions, please contact:

Adrian Wood, Director of Procurement  
University of St Andrews: Procurement  
Walter Bower House  
Eden Campus, Main Street  
GUARDBRIDGE, Fife, KY16 0US

T: 01334 462512 E: aw18@st-andrews.ac.uk

## **Approved / Signed By:**

Derek Watson, Quaestor & Factor

**December 2023**

<b>Version Number</b>	<b>Purpose / changes</b>	<b>Document status</b>	<b>Author of changes, role and school / unit</b>	<b>Date</b>
6	Annual review – no changes other than date		Adrian Wood, Director of Procurement	3 <sup>rd</sup> December 2023
5	Annual review – no changes other than date		Adrian Wood, Director of Procurement	31 <sup>st</sup> January 2022
4	Annual review by AW and sign-off by DW		Adrian Wood, Director of Procurement	31 <sup>st</sup> March 2021
3	Annual review Feb 2020 – document signed off by DW but upload delayed due to coronavirus		Adrian Wood, Director of Procurement	11 <sup>th</sup> February 2020
2	Annual review / update		Adrian Wood, Director of Procurement	7 <sup>th</sup> February 2020

1	Published – created 2016		Sarah Latto	28 <sup>th</sup> June 2019
---	-----------------------------	--	-------------	----------------------------