



University of
St Andrews

Scholarships policy – for entry 2022/23

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Purpose	This policy outlines the principles within which the University of St Andrews communicates, awards and administers scholarships and bursaries.

Version number	Purpose / changes	Document status	Author of changes, role and school / unit	Date
1.2	Update to the policy for entry in 2022.	Approved	H Dudek, Unit Administrator, Registry	03/08/2021

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1. Introduction

1.1 St Andrews is committed to attracting the very best students, regardless of financial circumstances.

1.2 We offer a range of scholarships and bursaries designed to provide assistance to:

- help students support themselves during their time at university and
- reward academic excellence.

1.3 This policy outlines the principles within which the University of St Andrews communicates, awards and administers scholarships and bursaries.

2. General principles

2.1 Scholarship applicants must have an offer of a place for a course at the time of the scholarship or bursary application deadline to be considered for a scholarship award.

2.2 Late requests or applications for Scholarships and bursaries after the published deadline will not be considered.

2.3 Scholarships and bursaries offered by the University of St Andrews are awarded to students undertaking programmes at the University of St Andrews, except for specific awards relating to joint or collaborative programmes with named partner organisations.

2.3 Scholarships and bursaries are awarded and paid only to fully registered students, and payments will not be made to students who have withdrawn from or interrupted their studies for any reason. The only exception to this is as outlined in the University's policy on [Parental Leave for Postgraduate Research Students](#).

2.4 Scholarships and bursaries are awarded to those entering the University in the academic year in which the application is made. The University does not defer scholarship and bursary awards, and where an applicant who is awarded any University of St Andrews scholarship or bursary defers their place to the following academic year, the applicant will need to reapply to relevant scholarships and bursaries.

2.5 Scholarships and bursaries are awarded and paid within [good financial and accounting practices](#) and payments will be offset against invoices or paid out in instalments to encourage budgeting and good money management.

2.5 Externally funded maintenance scholarships will require a written agreement between the University of St Andrews and the relevant external body before a payment can be processed through the University on behalf of the student.

3. Financial needs-based awards

3.1 Additional specific criteria and conditions are attached to financial needs-based awards as below:

- a. Criteria for all awards will be clearly identified and published in the University's Scholarships and Funding catalogue, and will primarily be based on evidenced financial need

- b. Applicants will be evaluated using a points-based system covering both gross household income and relevant contextual information. [Financial assistance - Study at St Andrews - University of St Andrews \(st-andrews.ac.uk\)](https://www.st-andrews.ac.uk/financial-assistance)
- c. Applicants applying to financial needs-based awards will normally only be awarded one needs-based award of the highest possible value.
- d. Applicants to financial needs-based awards will be required to provide evidence of their financial circumstances before any decision is made.
- e. Students on specific financial needs-based awards may be required to provide evidence of their financial circumstances on an annual basis which may be collected via SLC or SAAS, or provided personally by the students.
- f. There will be an annual, published upper limit of gross household income for all students being awarded needs-based awards.

4. Donor specific awards

4.1 The University of St Andrews offers a range of awards generously funded by alumni and friends of the University, charitable trusts and other organisations and companies. Some of these philanthropic awards have additional criteria that may be linked with the donor in some way, that the University will use when making selection decisions. These criteria will always be published in the University's Scholarships and Funding catalogue.

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1	The Policy outlines the principles within which the University of St Andrews communicates, awards and administers scholarships and bursaries.	Approved	H Dudek, Unit Administrator, Registry	15/10/19
1.1	Update to the policy for entry in 2021.	Approved	H Dudek, Unit Administrator, Registry	11/01/2020
1.2	Update to the policy for entry in 2022.	Approved	H Dudek, Unit Administrator, Registry	03/08/2021