University of St Andrews
Admissions Committee
QUALIFICATION GROUP

1. Introduction

1.1. Reporting to the Admissions Committee this group will provide clear, accurate and readily accessible information on entry requirements which benefits applicants in making informed choices and informs admissions good practice on entry requirements both at Faculty and course level making recommendations for changes if required.

2. Terms of Reference

2.1. The University needs to consider qualifications as indicators of achievement and knowledge and needs a level of understanding of these qualifications in order to use these qualifications appropriately for admissions purposes as well as for advanced standing and progression purposes.

2.2. The function of the group is to consider existing qualifications (both traditionally academic and vocational), to ensure that we are fully aware of content, level, breadth, relevance and depth of learning involved. The group will also consider newly introduced and revised qualifications to ensure they are still appropriate for admissions purposes.

2.3. Remit of the group
Institutional knowledge of qualifications
Benchmarking of new and existing grades and bands
Benchmarking of new qualifications
Benchmarking of combinations of qualification – mix and match
Use of S6 and Advanced Highers
Influence offer making

Entry requirements by Faculty
• Cycle and timing of changes (influence the prospectus output)
• Grades
• Pre-requisites
• Subject groupings
• Faculty entrance requirements
• Diets and sittings
• Use of S6 and Advanced Highers
• Use of school transcripts – AS certification

RPL – use of qualifications as entry currency as well as advanced standing

Credit decay policy
• Decay period
• Relevant experience to mitigate for decay period

2.4. The group will meet six times a year.

3. Members

• Pro-Dean Arts (Co-chair)
• Pro-Dean Science (Co-chair)
• Co-Director of Admissions
• School of Medicine
• PGT Pro-Dean (only when required)
• Planning Officer (only when required)
• Academic Admissions Officer (only when required)