UNIVERSITY OF ST ANDREWS
CURRICULUM APPROVALS GROUP

Remit

• 1To consider and approve all new module proposals and amendments to existing modules and programmes.
• To consider and recommend to Academic Council 2new programme proposals and withdrawals of existing programmes [including collaborative programmes] having been fully informed by evidence from analysis of both a business case and academic merits.
• To monitor the institution’s portfolio of modules and programmes.
• To support and coordinate cross-Faculty curriculum design including assessment methods and means by which students will be engaged with the curriculum.
• To support the Senate Efficiency Review projects in efforts to streamline the processes for approvals and amendments and to provide a better service to Schools and Faculties.
• To submit to the Learning & Teaching Committee any amendments to the Module and Programme Approval policy and any amendments to Senate Regulations required as a result of changes to module and programme provision.
• To submit a bi-annual report to the Learning & Teaching Committee (and where necessary, Postgraduate Research Committee), summarising new/withdrawn programmes and highlighting examples of good practice or innovative curriculum design.
• To consider any other curriculum business as put forward by the Vice-Principal (Proctor).

Membership
Dean of Arts/Divinity [Convenorship - to rotate with Dean of Science]
Dean of Science
Pro Dean Curriculum (Arts/Divinity)
Pro Dean Curriculum (Science)
Pro Dean Advising (Arts/Divinity)
Pro Dean (Taught Postgraduate)
Assistant Registrar
SRC Director of Representation
[Co-opt colleagues as required eg Provost for PGR proposals]

Clerk
Registry Assistant

Frequency of meetings
Monthly.

Nicola Milton
Executive Officer to the Proctor
4 June 2014

1 Routine business is delegated to the Pro Deans Curriculum for swift approval or feedback wherever possible, and Deans may also take a decision on approval/feedback/rejection outwith the cycle of regular meetings, in order to expedite curriculum business.
2 The institution of new degree titles not currently awarded by the University requires a formal Resolution of the University Court and such new awards should not be promoted or offered until the appropriate Court Resolution has been promulgated and approved.