

### **Advising/Re-advising for your Semester 2 modules**

- If you have been on a **Leave of Absence (LOA) or have been studying abroad for the last semester, you must meet with Dr Jasmine Gani in person** for advising for Semester 2 (during the dates and times listed below).
- If one of your **second semester modules has been cancelled or capped** for unforeseen reasons, you will be given priority re-advising on the dates listed below - you just need to contact Dr Jasmine Gani via email, you do not need to meet in person unless you were studying abroad.
- If you met with Dr Jasmine Gani in person for advising in semester 1, BUT wish to **make changes** to your semester 2 modules, this can be done **via email** during the listed re-advising dates below.
- If you met with Dr Jasmine Gani in person for advising in semester 1, and are happy with your semester 2 modules, you do not need to do anything further - you do not need to email or meet me to confirm your module choices.

### **Advising Dates**

- 1) **LOA or Study Abroad Students: Monday 21<sup>st</sup> and Tuesday 22<sup>nd</sup> January, 13.30 - 15.30.** Come in person on either day with your matriculation ID card (Room 136, Arts building), no appointment needed.
- 2) **Priority advising** - all students on modules **IR3302 and IR3077: Wednesday 23<sup>rd</sup> January** via email.
- 3) All other students who wish to make a change: from **Thursday 24<sup>th</sup> January** via email.

Please note that **no changes can be processed** until your allocated re-advising dates. Any emails sent before then requesting changes will **not** be processed. To reiterate, if you have been on LOA or have been studying abroad for the last semester, you must meet with Dr Jasmine Gani in person with your matriculation card.

### **Re-advising via email**

For those using email to request a change, please ensure you include:

- Your full name;
- Your **matriculation number**;
- Clear instructions on which modules you would like to be advised **out of** and which modules (in ranked order) you would like to be advised into. Please provide a list of 5 preferences with MODULE CODES.

### **New Semester 2 Module**

One new module will be made available in semester 2:

- **IR3078 Hot Economics, Cold Politics? International Relations of Northeast Asia (Dr C. Jones)**

Please note **IR3077** is not a new module, it just has a new code. It is already full and capped, and won't be taking new students.

Students should be aware that changes are made subject to space and availability in the relevant module, and that due to the number of students and modules involved, there are no waiting lists for any IR modules.

You have until the end of Week 1 of Semester 2 to make any further changes to your modules, after which time you will not be able to move modules. As such, please email Dr Jasmine Gani **no later than 3<sup>rd</sup> of February 2019** to request any switch. Please refer to the [UG Course Catalogue](#) for module descriptions; old module booklets can be found on Moodle.

Please do not contact individual module coordinators or tutors regarding re-advising as they cannot make any decisions on module enrolment; please direct any queries to Dr Jasmine Gani at [jkng@st-andrews.ac.uk](mailto:jkng@st-andrews.ac.uk).

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