



FAO OF ALL STUDENTS ENTERING JUNIOR HONOURS IN INTERNATIONAL RELATIONS IN 2018/2019

Advising Dates

The School of International Relations will be holding Junior Honours Advising for the new academic year in Week 0 (Tuesday, 11th of September to Friday, 14th of September 2018).

As per University regulations, attendance on your allocated advising day is **mandatory** and is essential in order to complete the Advising process and your entry into Honours. It is the responsibility of all students to be available for advising on the correct dates. Advising will take place in the following ways:

Fast Track

- all students who do NOT wish to change any of their modules in Semesters 1 & 2
- sign up for a specific Fast Track Advising slot on MMS (these will appear on-line at the start of September)
- scheduled in 15-minute blocks from **9am to 2:30pm** on **Tuesday 11th September**

Alphabetically allocated slots (by surname)

- for all students **wishing to change any of their modules** in Semesters 1 & 2
- bring multiple substitute choices with you, as many modules will be full already
- please research the content of potential modules *prior* to seeing me
- via first come, first served basis slots, NOT individual appointments
- **please only attend your relevant slot, which (for this year) are as follows**

Wednesday 12th of September

A > D: 09:30 – 12:30

E > H: 14:00 – 17:00

Thursday 13th of September

I > L: 09:30 – 12:30

M > P: 14:00 – 17:00

Friday 14th of September

Q > T: 09:30 – 12:30

U > Z: 14:00 – 17:00

Module choices are **only** guaranteed once you have met with your Adviser. You cannot request changes via module coordinators/ or School administrators.

After having met for Advising, you will still be able to request changes to modules (readvising) up until the **end of Week 1** (Sunday, 22nd of September). Readvising is subject to module availability; you can do this by emailing your Honours Adviser.

Current module descriptions can be [found online](#) and you will also be able to browse *Sample Module Booklets* under "2018_19 Module Handbook Drafts" on Moodle in September.

>> **Junior Honours Advising** will be with Dr Gani (Arts Building 136)

>> **Senior Honours Advising** will be with Dr Shepperd (Arts Building 309)

Please ensure that you bring either your student (Library) ID card or passport with you - advising cannot be completed without these documents.

Students who registered incorrect modules

The process for pre-advising modules is meticulous and done in a way to ensure that modules are allocated as fairly as possible and to ensure all students receive at least some of their preferred modules. All students were pre-advised into *at least* half of their listed preferences. Students were informed that failure to register the correct modules would lead to a penalty of all modules being removed.

In the vast majority of cases, students registered the correct modules that they had been allocated in pre-advising. However, a small number of students did not do so. On this occasion, and after consultation with the Director of Teaching, the School will waive the penalty for *any of these students who are willing to keep all their pre-advised modules and attend the Fast Track advising.*

N.B. Any queries about advising should be directed to [Dr Jasmine Gani](#). All further advising queries (including degree switches and requests for additional modules) will only be answered from September 11th onwards and NOT before.