

To whom it may concern.

This student is currently on a Leave of Absence from the University of St Andrews and must complete a re-engagement application to return to their studies. When an absence is for health reasons, the student must provide supporting documentation in relation to their fitness to return to their studies from a professional person involved in their support or treatment.

If you have received this letter, then the student believes that you have been supporting or treating them and are either a registered medical professional or professional person part of an recognised support profession or organisation.

The documentation you provide should be in English, on headed paper, sent directly to the student in an un-editable format such as PDF or JPEG and consider the following questions;

Based on your own assessment:

- Is the student well enough to engage with the rigours of academic study within Higher Education, whilst living independently and without their familiar/home based network of support?
- If no, please be aware that there are other options available to the student and encourage the student to discuss these options with me.
- Will the student require support in order to continue their studies at St Andrews, whilst living independently and without their familiar/home based network of support?
- If yes, has this support been sourced and agreed? Please provide full and comprehensive details of these support arrangements, including frequency and when it commences.

Student Services will review this documentation to determine whether the student is fit to re-engage with their studies. In the process of reviewing this documentation, Student Services may consult independent medical professionals. We do not advise the student to attempt to return to St Andrews until their re-engagement has been approved.

Please do not hesitate to contact me if you have any questions.

Kind Regards,

Stacie Robertson
Registry Officer (Student Support)

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