AV Equipment Instructions

Switching On:
Press the "On" button on the control panel on the wall.
The projector will now switch on.
Allow about 30 seconds for the projector and lamp to warm.

Using the Classroom PC:
Ensure the PC is switched on. You may have to move the mouse to “wake” the PC up.
Press the “PC1” button on the control panel on the wall.
Login with your University username and password.
If using a USB stick, connect it to the computer AFTER you have logged on.

Using a Laptop:
Connect the laptop using the VGA/Computer and AUDIO cables lying on/by the cabinet.
Press the “PC1” button on the control panel on the wall.
If necessary, press the appropriate key combination on your laptop (ie Fn+F5) to mirror the output of your laptop to the projector.

Using the DVD/VCR:
Switch on the DVD/VCR player.
Press the “VHS/DVD” button on the control panel on the wall.
Select DVD/VCR on the front panel of the DVD/VCR.
Insert your DVD/Tape.
Press the “Play” button on the DVD/VCR player, or use the Remote Control.

Adjusting the Volume:
The volume controls are on the control panel on the wall, Volume Up ▲ & Volume Down ▼.
If using a laptop or the PC, please remember that there are volume controls on those devices too.

Switching Off:
Press the “OFF” button on the control panel on the wall.
The “OFF” button will now flash for approximately 2 minutes while the projector cools down.
No buttons can be pressed when the “OFF” button is flashing.

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