University of St Andrews - Medical and Biological Science Building Handbook

TUTORIAL ROOM INFORMATION SHEET

The PC cabinets are locked and the keys are available from the School of Medicine Office or janitors. The PCs have a USB extension socket so that users do not need the key to access the USB port, a user would only require access to the PC to play a DVD or to reboot the computer. The PC must not be powered off, rather logged off at the end of a session.

Directions for using PC

- The PC should be switched on already.
- Use the touch panel to switch the projector on ‘Display – on’
- Select ‘PC.’
- When the Windows Login appears, login with University ID.

Using the Eno stylus

Pick the stylus up and remove the lid. The pen works automatically but touching the icons on the side of the screen gives access to functions. The stylus will only work in one room. Ensure that the lid is replaced after use to prevent battery drain.

Directions for projecting a laptop through the projector

- Locate the VGA (video) panel in one of the floor boxes.
- Connect the VGA cable to the laptop, ensure wires leave the floor box through the trapdoor.
- Use the touch panel to switch the projector on then select ‘Laptop.’
- It may be necessary to activate the 2nd display output on the laptop. Look for an icon on the F keys – (see examples) and press this button with the function key held down.
- Toggle until the desired output is achieved.
- Use the Auto Image button if the image does not display correctly.

This room contains a remote controlled camera and sound recording system that is used for teaching. A red LED indicator lights up when the camera and microphone are recording.

Faults should be reported to Ian Gordon (ig51@st-andrews.ac.uk)

Please leave this room as you would like to find it

No eating or drinking in this room – less bottled water