Welcome to Divinity LR 1. When you first approach the control panel, a sensor wakes it up and lights up the welcome screen. To start the system, tap the welcome screen. Then press ‘Power On’ to activate it.

Wait while the system gets activated; the projector lamp warms up, the screen comes down and then you will get the main menu screen appearing on the touch panel.

Now select whether you want SINGLE or DUAL projection: Press LAYOUT PRESET to select your choice: Select 1 on this screen to get single projection. It will be highlighted in yellow. Press the red back button to go back to the menu.

Select 1:2 for side by side dual projection.

Other combinations of picture in picture can also be selected. Choose the style you need. Then press the red back button.

For Single Screen projection:

Normally the first setting on the touch screen will be set to Window 1, and the PC source will be highlighted in yellow. The PC’s image will show on the projection screen.
You can change the source by pressing the appropriate source on the touch panel:

**Laptop:** Connect a laptop using either HDMI, Display Port or VGA/audio jack cables provided. (Adaptors may be needed if your laptop has a different connection for example MAC laptops).

**Doc Cam/Visualizer:** (there are controls on the touch panel for the Doc Cam. Ensure the Doc Cam is powered on and use the camera controls to operate it. The Power button is on its base at the rear of the unit.

**BYOD (Wireless) for iPod or Android Devices:** Connect wirelessly via the ‘We Present’ system. Instructions show on the screen how to connect to the wifi network, and the code for the session. The ‘MirrorOp’ app needs to be downloaded to the device, to use this system.

*For dual projection, or Picture in Picture settings*

Window 1 will show whatever is selected as the source, and Window 2 will show the source selected in the second window. Change the source in either window by pressing Window 1 or Window 2 and choose a new source to display on either screen.

You can change the layout at any time by pressing the Layout Preset button and selecting single projection or any other Picture in Picture combination you wish.

**Audio levels:** Adjust the volume of the current source using the Source Volume arrows for up or down. Press Mute to mute or un-mute the volume. Audio will default to the last source selected. To control the lectern mic volume, use the touch panel arrows on the right to adjust the volume up or down to suit your voice level. Press Mute to mute or un-mute the mic volume.
**Microphones:** There is a Lectern Mic, a Handheld Mic and a Lapel Mic provided. The lectern mic has a switch which turns red when the mic is live. Press it again to turn it off. When not in use, please return the handheld mic and lapel mic to the re-charging cradle, so the next user has a fully charged mic when they come to use it. Make sure it is charging again – you’ll see a red light on the cradle, which turns green when the mic is fully charged. A USB charging lead can be used too.

The handheld mic and lapel mic both switch on when you take them out of the charging cradle. The light on them turns green, showing the mic is live. Both the handheld mic and the lapel mic have *Mute* switches on them, to mute them while they are in use. The light turns yellow when the mic has been muted.

**Volume Levels:**

Tap the ‘Audio Levels’ button to open the system volume controls for the microphones and for your program content. Tap the *Volume Up*, *Volume Down*, or *Mute* buttons to raise, lower or mute the volume for any of the mics. Press ‘Close’ in the top right corner to go back to the main screen.

**Screen Control:**

To raise or lower the screen, press the ‘Screen Control’ button on the touch panel. This gives you a control to raise or lower the screen while the system is still on.

**Lighting and Blinds:**

Lighting and blinds are all manually operated... they are not connected to the A/V system.
When your lecture or event is finished, always remember to **log-off the computer**, then turn the system off by pressing the **Power** button in the bottom right of the touch screen. Please don’t power-off the computer as it has to update overnight.

The system will take a few minutes to shut down, then the touch panel will show the Welcome screen again. Ensure microphones are returned to the charging cradle so they charge up for the next lecture.

**Further Assistance:**

If you require further A/V assistance, then please contact **Media Services** by phone at: #3674 or e-mail us at media@st-andrews.ac.uk

If you have difficulties with the computer, please call the IT Service Desk, at 01334 45(3333) or e-mail them at itservicedesk@st-andrews.ac.uk