

Schools and Units using Annual Leave in HR Self Service

Last update: 03/11/2022

School/Unit	Using AL on HR Self Service	Note
Byre Theatre	Yes	All staff
Careers Centre	Yes	All staff
Corporate Communications	Yes	All staff
Education and Student Experience : Dept = Academic Policy	Yes	All staff
Entrepreneurial (St Andrews)	Yes	All staff
Estates	Yes	All staff
Estates - Cleaners	Yes	All staff
Global Office	Yes	All staff
Human Resources	Yes	All staff
International Education Institute	Yes	All staff
Library	Yes	All staff
Museum Collections Unit	Yes	All staff
Music Centre	Yes	All staff
Planning	Yes	All staff
Procurement	Yes	All staff
Registry	Yes	All staff
Residential and Business Services	Yes	All staff
RIS	Yes	All staff
School of Art History	Yes	All staff
School of Biology	Yes	Limited staff : SOI staff Only
School of Classics	Yes	Limited staff : Support staff only
School of Computer Science	Yes	All staff
School of Divinity	Yes	Limited staff : Brendan Wolfe team and Support staff
School of English	Yes	Limited staff : Support staff only
School of Geography Sustainable Devt	Yes	All staff have access but only support staff may be using it
School of International Relations	Yes	All staff
School of Management	Yes	All staff
School of Mathematics and Statistics	Yes	Limited staff : Support staff only
School of Medicine	Yes	All staff
School of Modern Languages	Yes	All staff
School of Philos Anthro & Film Studies	Yes	Limited staff : Support staff only
School of Psychology and Neuroscience	Yes	Limited staff : Support staff only
Saints Sport (including Nursery)	Yes	All staff