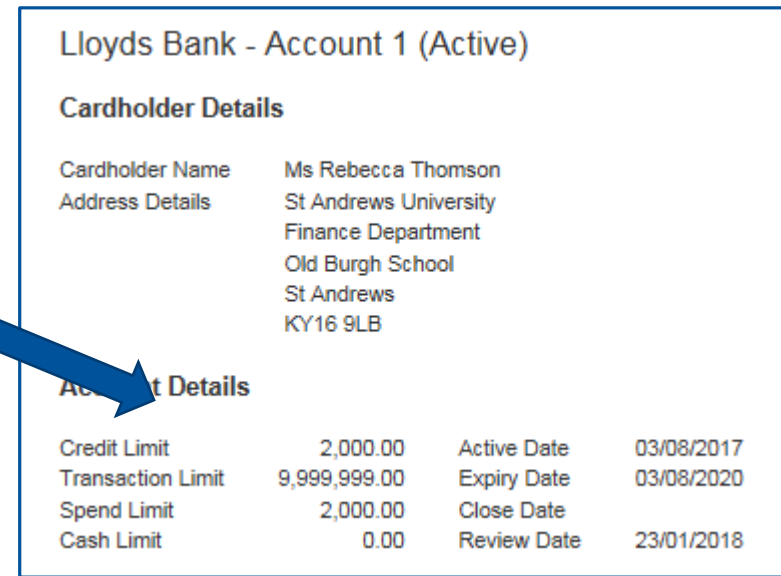


1. Go to the “Reports” menu in the top left hand side of the Home Screen

2. Select “Account Details”

3. This will show you the credit card limit on your card.

4. NOTE: This is the permanent limit and does not show any *temporary* increases that you have had set by the administrator to make one-off purchases



The screenshot shows the 'Lloyds Bank - Account 1 (Active)' page. The 'Cardholder Details' section includes the name 'Ms Rebecca Thomson' and the address 'St Andrews University, Finance Department, Old Burgh School, St Andrews, KY16 9LB'. The 'Account Details' section is a table with the following data:

Account Details			
Credit Limit	2,000.00	Active Date	03/08/2017
Transaction Limit	9,999,999.00	Expiry Date	03/08/2020
Spend Limit	2,000.00	Close Date	
Cash Limit	0.00	Review Date	23/01/2018