Detail Codes – These exist University wide and allow grouping of similar transactions. The detail codes themselves can be grouped through a hierarchy system to bring together similar types of income or expenditure. For example Travel is a grouping of several different applicable detail codes. For this reason it is important to consider what level you set the analysis code at – for example there is little point in creating a specific analysis code for computer purchases as this exists as a distinct detail code already so can be reported on at detail code level.