Students’ Association Fairtrade Policy

St Andrews Student Association assigns great importance to the University's role within the international community, and therefore commits to supporting, selling and promoting Fairtrade. This will be achieved by reaching and maintaining Fairtrade status as defined by the Fairtrade Foundation. The Fairtrade Foundation has outlined five goals for a Fairtrade University, and our commitment to them is as follows:

1. Fairtrade products are made available for sale in all Students’ Association shops wherever possible. Fairtrade foods are used in all cafes/restaurants/bars within and connected to the Students’ Association.

2. Fairtrade products (i.e. tea and coffee) are served at all meetings that supply refreshments hosted by the Student’s Association, and are served in all Students’ Association management offices.

3. The Students’ Association will promote the sale of (and encourage increased consumption of) Fairtrade products via the following methods:

   - Articles and other appropriate material will be published on the Students’ Association website.
   - Fairtrade materials will be displayed on notice boards promoting commitment to Fairtrade foods.
   - Materials will be displayed in every place where Fairtrade products are sold.
   - The Students’ Association will commit itself to working with societies in running a series of promotional events during Fairtrade Fortnight each year (March). The joint Fairtrade Steering Group is responsible for coordinating this.

4. A joint Fairtrade Steering Group will be incorporated within the University’s governance structure. It will meet at least twice per semester, and its job will be to continuously monitor and improve both the University’s and the Student’s Association’s approach to Fairtrade. It will include representatives from:

   - Residential and Business Services Department including Catering
   - The University authority
   - The Students’ Association
   - Appropriate societies
   - St Andrews Fairtrade Town Campaign group

5. The Student’s Association Environment & Ethics subcommittee will be responsible for the oversight and implementation of the Fairtrade Policy, with regular communication with the Student’s Association Commercial Manager.

6. This policy statement will be communicated throughout the University, and efforts to support Fairtrade will be strongly encouraged.

This policy statement will be reviewed on an annual basis.

Signed: [Signature]

Association President

Date: 1/2/2014