Funding for in-School networking and CPD activities:

The Research Staff Rep Fund
Applications welcome from research staff and fixed term contract Teaching Fellow Representatives in each School who are involved in the Research and Teaching Staff Forum.

www.st-andrews.ac.uk/capod


Online learning
- Epigeum – Professional skills for research leaders
- Online Networking Courses


Teaching, Research and Academic Mentoring Scheme
- Highly successful, cross-institutional scheme.
- Organised through a collaboration between the University of St Andrews (CAPOD) and the University of Dundee (OPD).
- Provides all teaching, research and academic University employees the opportunity to participate in a mentoring partnership with a more experienced colleague.


Email the Mentoring Team: mentoring@st-andrews.ac.uk

Where can I learn more?

Booking and recording attendance
Visit the Personal Development Management System (PDMS) to book workshops and view your training record. Search by audience ‘research staff’: www.st-andrews.ac.uk/pdms

Where are workshops/activities advertised?
Check PDMS regularly
e-newsletter – ‘Developing News’
@St Andrews_Learn
The St Andrews Post-Doc Community page
Staff memos: memos.wp.st-andrews.ac.uk

Feedback & suggestions
CoRe Skills is continually reviewed and developed and we welcome feedback/suggestions for future activities.

E-mail your Staff Developer at:
dcm24@st-andrews.ac.uk or passportprogs@st-andrews.ac.uk

The University of St Andrews is a charity registered in Scotland, No: SC013532

CAPOD, 75 North Street, Hebdomadar’s Block, St Salvator’s Quad, St Andrews, Fife KY16 9AJ, Scotland, UK
E: dcm24@st-andrews.ac.uk
T: 01334 467198
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**Contract Researcher (CoRe) Skills**
This stream of Continuing Professional Development (CPD) activities has been specifically designed to support research staff and early career academics improve their research capability and widen their employability. Workshops are also available on the Academic Staff Development Programme (ASDP)

www.st-andrews.ac.uk/capod/staff/academic/

**The CoRe Skills programme runs through…**
- The Passport to Research Futures (PRF) programme
- An open programme of workshops and networking events
- Lunchtime Legends
- Networking opportunities
- Funding towards external and in-School CPD activities
- Online learning
- A cross-institutional mentoring scheme

**Passport to Research Futures (PRF)**
This structured but flexible CPD programme includes a range of CoRe Skills workshops and focuses on career development and increasing employability both within and outside higher education.

**CAPOD is an Institute of Leadership and Management (ILM) approved Centre**
Complete the PRF core units and choose from a range of optional components to obtain an…
- In-house certificate
- ILM-recognised Development Award

**Training courses and workshops**
Delivered by a mix of trained CAPOD Developers and in-house experts at least once per semester, the areas covered by CoRe Skills include:

**Career planning and development**
- Career paths and interview skills
- CVs and job applications

**Team management**
- Leading a team
- Thinking styles and team roles
- The recruitment and selection process

**Research funding and grant management**
- Funding opportunities and guidance
- How to prepare a competitive application
- Full Economic Costing (FEC)

**Good research practices and data management**
- Open access and impact
- Publishing research data with PURE

**Entrepreneurship and enterprise**
- Commercialisation
- Knowledge transfer

**Public engagement**
- Benefits and practicalities

**Lunchtime Legends**
These informal, two-hour panel sessions are aimed at research staff and early career academics.

Taking a Q&A format, they encourage engagement with senior academics and professionals from across the University.

Held on Wednesdays over lunchtime (12:00-14:00), enjoy a buffet lunch and informal networking.

**Discussion topics include:**
- Getting published
- Leading a research group
- Issues in the HE research environment
- Research council assessment panels
- Engaging with the public

**Networking opportunities**
- Meet new people and discuss ideas
- Help build a stronger research community

**Funding streams – The Research Staff Development Fund**
Applications welcome from all research staff who wish to attend external workshops, training events or conferences that provide CPD opportunities:
- That are not available elsewhere within the University, or
- Cannot be funded by the relevant School

www.st-andrews.ac.uk/staff/ppd/researcherdevelopmentfund