Please complete this report and submit by email to your authorising signature from your School/Unit and capod@st-andrews.ac.uk

Personal details will not form part of the uploaded report to CAPOD webpage

<table>
<thead>
<tr>
<th>Event /Course Title</th>
<th>MOS World Championships</th>
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<tr>
<td>Date of event</td>
<td>27.7 – 2.8</td>
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1. Brief description of Event **(50-100 words)**: I have been selected to represent the UK from the World Championships in Microsoft Office. This is a great honour and achievement as only 3 students from the whole of the UK were selected from thousands.

2. What were the benefits of attending and what did you gain from the experience in terms of transferable skills and knowledge. This is a great opportunity for me, enhancing my CV and representing the school internationally.

3. What actions will you be taking as a result of attending or by making new networking contacts. I will be working and meeting people from all over the world and officials from Microsoft.

4. Can you share any additional resources produced in connection with the event (e.g. feedback from participants, training resources, website links, and additional materials).

5. **Tips/experience learned from the event**  Teamwork, problem-solving

6. Any additional comments or information regarding the event

I would like help covering the expenses to and from the UK (Manchester specifically) as this is from where we are leaving for USA. The rest of my expenses should be covered by Prodigy Learning.