CAPOD Funding Report

Please complete this report and submit by email to your authorising signature from your School/Unit and capod@st-andrews.ac.uk

<table>
<thead>
<tr>
<th>Event /Course Title</th>
<th>T868 - Environmental Monitoring and Protection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of event</td>
<td>November 2017 – April 2018</td>
</tr>
</tbody>
</table>

1. Brief description of Event (50-100 words):

Second module as part of my Engineering Master’s Degree.

2. What were the benefits of attending and what did you gain from the experience in terms of transferable skills and knowledge.

This course comprised of 4 blocks each covering pollution prevention related to water, noise, air and solid waste. The knowledge and understanding gained in this module is transferable in my current role within the Environment Team.

3. What actions will you be taking as a result of attending or by making new networking contacts.

I am looking forward to the next module, to increase my knowledge in this field and to take a step closer in completing my degree.

4. Can you share any additional resources produced in connection with the event (e.g. feedback from participants, training resources, website links, and additional materials).

All coursework has been saved in a shared drive which will allow colleagues to view.

5. Tips/experience learned from the event

This course was very intensive and required me to manage my time effectively

6. Any additional comments or information regarding the event
Further Information

Settling your Credit Agreement early

You can settle this agreement at any time by giving us notice in writing and paying off the amount you owe. If you wish to settle early you should contact us for the final settlement figure.

You can also settle this agreement in part at any time by giving notice and paying off some of the amount you owe.

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Paying less than the agreed sum

If you pay less than your agreed payment in most cases it is likely to take you longer and may cost you more to pay off the debt under the agreement. If you have difficulties making payments under your credit agreement please contact us if you have not already done so to discuss terms for the rest of the agreement. You may also want to seek advice on what to do from an independent free advice agency such as the Citizens Advice Bureau.