**Application for Admission to Graduating Status (Undergraduate Students)**

1. Personal Details

|  |  |
| --- | --- |
| Surname |  |
| Forename(s) |  |
| St Andrews ID No. |  |
| St Andrews Email |  |

1. Home University

|  |  |
| --- | --- |
| Home institution |  |
| Month and year of entry |  |
| Major (if known) |  |

1. Intended Study at St Andrews

|  |  |
| --- | --- |
| Faculty |  |
| Full name of intended degree |  |
| Intended level of study in next academic year |  |
| Are you applying to transfer credits from your home university?  If yes, how many? | Yes  No |

1. Personal Statement

|  |
| --- |
| Please write a brief personal statement outlining your interests in the subject(s) you wish to study and your reasons for seeking admission to St Andrews (maximum 400 words). |
|  |

1. Signature

|  |  |
| --- | --- |
| Electronic signature |  |
| Date |  |

Please read the Guidance Notes carefully before you submit your application and save this form.

Applications:

Please submit electronically to [registry-ug@st-andrews.ac.uk](mailto:registry-ug@st-andrews.ac.uk) by Monday of Week 11 of Semester 2 at the latest:

* this form
* an updated, official transcript from your home university.

**Application for Admission to Graduating Status: Guidance Notes**

**Programme Requirements**

To apply for admission to graduating status, you must be able to satisfy all of the programme requirements for your intended degree. You may wish to discuss this with your Adviser if you are a Science student or with the Honours Adviser(s) of the subject(s) named in your degree intention if you are an Arts or Divinity student.

The credits and grades you have received at St Andrews will be used towards your degree should your application be successful.

The maximum number of credits that may be transferred into a St Andrews degree programme is 50% of the amount required for the degree. For example, for a four year Honours degree requiring 480 credits, the maximum that may be transferred is 240 credits, regardless of the number of credits completed in previous study.

**Fee Status**

The University, in common with all others in the United Kingdom, charges fees at a higher rate to Overseas students from outside the European Union and at a lower rate to those classified as Home students who are subsidised by UK government funding.

**This application form is for Overseas students only.** If you are unsure of whether you are Overseas, please see www.st-andrews.ac.uk/study/policy/fee-status/. If, after reading the information on this webpage, you remain unsure about your fee status, you should complete and return a Fee Status Enquiry Form together with your application.

**Applications**

Students need to submit electronically to [registry-ug@st-andrews.ac.uk](mailto:registry-ug@st-andrews.ac.uk) by Monday of Week 11 of Semester 2 at the latest:

* the application form
* an updated, official transcript from their home university.

Students will be informed of the outcome of their applications in June: see www.st-andrews.ac.uk/new-students/ug/graduating-status/.

**Accommodation**

Please note that it will be your responsibility to organise accommodation in St Andrews should your application be successful. You may wish to consult with Student Accommodation Services.

**Visas**

If you are currently attending St Andrews as a Student Visitor, you will require a Student visa to be able to continue your studies in the UK. If you are currently attending St Andrews on a Student visa, you must extend it to be able to continue your studies in the UK. If your application should be successful in June, you should consult with Student Services about your visa application or extension.