### Aim
The role of the Music Centre Student President and any Vice-Presidents (Vocal and/or Instrumental) is to represent undergraduate and postgraduate students involved in curricular (UG modules) and non-curricular activities run out of the Music Centre, to promote peer mentoring within the Music Centre user community, and to improve communication and co-operation among students and staff in making music.

### Key Responsibilities
The President and Vice President(s) will:

1. Promote and provide leadership to the Class Representative system for MU modules
2. Help chair every Music Centre Forum and set agenda in advance, in consultation with the Director of Music and the Class Representatives
3. Oversee the appointment process for Class (Module) Representatives, ensuring that all modules have a designated Rep., with support from the Director of Education
4. Liaise with music clubs and societies using the Music Centre, and help to articulate their strategic needs to the Music Centre management for planning purposes
5. Be willing to discuss student-related matters affecting student music making at the Centre and MU module teaching with Music Centre staff
6. Attend every School Presidents’ Forum, unless reasonable apologies are given
7. Attend the Students’ Association Education Committee unless reasonable apologies are given
8. Monitoring the Music Centre Student President email account and sending out weekly emails to Music Centre members

Task areas 4 and 9 may be specifically delegated to any Vice Presidents with specific remits for vocal or instrumental students.

### How you will do it:
- Organise Music Student Forums for Class Representatives to discuss upcoming issues and help set the agenda
- Develop surveys of Music Centre services and activities
- Be in regular contact with the Director of Music, Coordinator of Academic Music, Heads of Vocal and Instrumental Studies, and Music Centre Manager
- Help to foster a sense of community between different Music Centre users.

### Useful Skills or Characteristics
- Past or present enrolment in one or more MU module
- Involvement in music-making at St Andrews (i.e. a current Music Centre member or society member)
- Knowledge of and experience with the Class Rep system
- Team working skills
- Organisational skills
- Communication skills
- Ability to handle sensitive information confidentially
- Commitment

### Skills you can expect to learn and develop
- Develop confidence and communication skills
- Learn to negotiate with difficult (interesting) people
- Increase organisational skills and flexibility
- Improve own time management skills
- Experience leadership of a small team
- Get a better understanding of how an arts centre works to serve the needs of different people, and also a better understanding of the University and Higher Education in general

### Expected time commitment
On average, you might spend about 2-3 hours a week on the role. Some weeks will be more demanding than others.

### Eligibility
Applicants must be ALL of the following:
- a full-time undergraduate student who will be an Honours student in the next academic year
- a current or past MU module student
- a current Music Centre member

To apply, please email your CV to: musicmodules@st-andrews.ac.uk by 17:00 on Wed 15th March, with “Music Centre Student President” as the subject.

Appointment will be by interview of shortlisted applicants. Interviews will be on Monday 20th March in the Music Centre.

### Further Questions
If you have any questions about the role, please email musicmodules@st-andrews.ac.uk with “Music Centre Student President” as the subject, or the current Student President Claire Shortt musicpresident@st-andrews.ac.uk.