

Accessing the EAP conference Teams site

Once you are registered for the EAP conference, you will be invited to join the conference Teams site.

If you have not used Teams before, please follow the instructions you receive to join the site. You can choose to either download the Teams app onto your computer or phone, or to access the site using an internet browser. If you choose to use a browser, it is recommended that you use either Chrome or Edge (please see compatibility information for different browsers here:

<https://docs.microsoft.com/en-us/microsoftteams/get-clients#web-client>.

If you already use Teams at your home institution, please note that you can toggle between institutional versions of Teams either in the Teams app or in your browser.

If using Teams on a computer (either via the app or in a browser), you should be able to do this by clicking on the small downward-facing arrow next to your institution name, which will appear in the upper right-hand corner of the screen:



If using Teams via the phone app, tap your initials/profile photo in the upper left-hand corner of the screen:



And your different institutional versions should then appear near the bottom of the screen:

