Now in its fourth year, this annual event is held in response to requests that the Annual Academic Monitoring (AAM) process involve an opportunity for Schools to speak to one another. The intended outcomes are the dissemination and adoption of positive practice across the University.

Five Schools/Departments have been invited to speak for five minutes on a positive or interesting theme to emerge from their AAM report. Facilitated by the relevant presenter, these themes will be explored in greater detail via the subsequent group discussion.

To assist further exchanges and follow-up, each group will be expected to hold a further inter-School discussion on the topic over lunch funded by the Proctor’s Office. Each group should nominate a convenor who will take responsibility for organising lunch. Each group is asked to produce a short report of 2-3 paragraphs on the discussion held, including a list of group members, together with any actions/ideas taken back their own School for further development. The reports will be circulated to the Learning and Teaching Committee (LTC), and should be submitted to Ros Campbell (rc42) no later than Monday 30 November 2015.

Programme

<table>
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<th>Time</th>
<th>Event</th>
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| 2.00pm | **Welcome**  
*Professor Lorna Milne, Proctor* |
| 2.05pm | **Presentations** |
| 1. | **Just in time teaching and lecture attendance/engagement**  
Dr Charles Baily, School of Physics and Astronomy |
| 2. | **Encouraging independence in students**  
Lorna Fleming, English Language Teaching |
| 3. | **Student progression and transitions**  
Dr Tom Rice, Department of Film Studies |
| 4. | **Gender diversity in the curriculum**  
Dr Lisa Jones, Department of Philosophy |
| 5. | **Improving student feedback response rates to MEQs**  
Dr Ryan Beasley, School of International Relations |
| 3.15pm | Coffee |
| 3.30pm | **Group discussion:** Participants split into 5 groups, each of which will be facilitated by the relevant presenter focusing on one of the presentation topics. Participants are asked to hold a further discussion over lunch and produce a short report for LTC, which should include any outcomes/ideas taken back their own School for further development. |
| 4.30pm | Close |

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1 The budget available will cover the University Catering Service’s ‘Working Lunch’ plus coffee/tea at £6.50 per person. Please contact Vanessa Hughes (x 2588/vls) for the appropriate cost code before ordering.