

# University of St Andrews Fair Trade Policy

In line with its Sustainable Development Strategy and Sustainability Policy Statement, the University of St Andrews is committed to sustainable purchasing and to supporting Fair Trade. The University will strive to be a Fairtrade University and will work with the Fairtrade Foundation to formalise that status by committing itself to the following goals:

## 1. Sale and Offer of Fairtrade Products

### 1.1 Fairtrade Food

Fairtrade food will be made available for sale in all University shops and used in all University cafés/ restaurants/ bars. Where this is not currently possible (for example due to purchasing constraints and long-term contracts), there will be a commitment to start using Fairtrade foods in these establishments as soon as it becomes feasible to do so.

### 1.2 Fairtrade Products

The University will endeavour to broaden the range of Fairtrade products that it is able to support and to offer.

## 2. Hospitality

Fairtrade beverages will be provided at all University meetings served by the University's Central Catering Services. Where staff provide their own refreshments for meetings, they will be encouraged through publicity and campaigning to purchase Fairtrade tea and coffee.

## 3. Promotion

The University will proactively ensure that its internal processes allow Fairtrade and ethical aspects to be considered and promoted.

The University will work closely with the Students Association and students to campaign for increased Fairtrade consumption within the University. This will include, but will not be limited to, promotional events during Fairtrade fortnight, display of Fairtrade materials on noticeboards and where food is sold, articles in University and Students Association publications, and information on the University website.

The University will also work with the St Andrews Fairtrade Town Group in offering support, joint promotion and positive and pro-active engagement.

## 4. Steering Group

The process of achieving and maintaining Fairtrade status will be co-ordinated by a Fairtrade Steering Group which will be integrated within the University's Sustainability Policy Group and associated governance processes.

## 5. Annual report.

The Steering Group will work to develop these goals and will submit a report to the Fairtrade Foundation at the end of every academic year.

Signed  ..... Principal and Vice Chancellor

November 2009