

Museum of the University of St Andrews
Risk Assessment Form

AREA: MUSA LEARNING LOFT

Description: Covering the Learning Loft space

Hazard	Person/ Persons affected	Hazard effect	Effect Rating	Probability Rating	Risk Rating	Control measures
Fire	Participants in museum activities; staff	Burns, smoke inhalation, injury on exiting the building/ crossing the road	>5	1	5	Staff training; fire alarms, exits, extinguishers and sprinklers in museum; housekeeping at start of sessions included fire safety instructions.
Sharp tools in the Learning Loft	Participants in museum activities	Cuts from sharp tools	3	2	6	Sharp tools kept up high when not in use. Use of sharp tools supervised by member of MCU staff; safety issues covered at start of sessions.
Electricity and water in close proximity	Participants in museum activities	Electric shocks	3	1	3	Safety plugs in use throughout; care taken in planning of activities to avoid contact.
Furnishings	Participants in museum activities	Bumps and bruises from running into things	2	2	4	Good contrast between floor and furnishings; supervision by member of MCU staff.

