

# UNDERGRADUATE RESOLUTION AND REGULATIONS

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# RESOLUTION OF THE UNIVERSITY COURT, 1994 No. 1

## CONFERMENT OF UNDERGRADUATE DEGREES

**In exercise of the powers conferred by section 3 of the Universities (Scotland) Act, 1966, the University Court of the University of St Andrews hereby resolves as follows:-**

1. The University of St Andrews may confer (a) any of the following as a General Degree or as a Special Degree or with Honours: the degree of Master of Arts (M.A.); the degree of Bachelor of Divinity (B.D.); the degree of Master of Theology (M.Theol.); the degree of Bachelor of Science (B.Sc.) in Pure Science or in Medical Science; (b) either of the following degrees with Honours: the degree of Master in Science (M.Sci.) or the degree of Master in Chemistry (M.Chem.).
2. The Senatus Academicus, with the approval of the University Court, may from time to time make regulations on any matters in order to give effect to this Resolution.
3. A candidate who has satisfied the Senatus Academicus that (s)he has attained the necessary standard, who has paid all fees required, and who has satisfied the other requirements of this Resolution and any regulations made thereunder, shall be entitled to receive one of the Degrees specified in paragraph 1 above.
4. The following Resolutions of the University Court are hereby revoked:- 1987 No. 4, 1990 No. 3, 1990 No. 4, 1993 No. 3.
5. This Resolution shall come into effect on 4th July 1994.

## SENATE REGULATIONS

### DEFINITIONS

<i>“Dean of the Faculty” for</i>	<i>“the Dean of the Faculty or other Faculty Officer to whom the Dean may delegate the authority”</i>
<i>“Council of the Faculty” for</i>	<i>“Council of the Faculty or the standing Committee to which it may delegate the authority”</i>
<i>“Head of School” for</i>	<i>“Head of School or the person to whom the authority may be delegated”</i>
<i>“Requirements for a module” for</i>	<i>“attendance at such classes, performance of such work and completion of all the assessment at such a standard as may be specified by the School concerned”</i>

### I GENERAL REGULATIONS

#### *A. General Entrance Requirements*

1. *A candidate for admission to a Faculty must have obtained prior to admission qualifications which satisfy at least the General Entrance Requirements of the University and the Faculty Entrance Requirements determined by the Faculty Council and such other requirements as the Senatus Academicus may approve. Any or all of these requirements may be waived in the case of candidates who will be 21 years of age or more on 1 October of the year of entry to their studies.*

#### *B. Credit Transfer*

2. *A student who, before matriculating in a Faculty, has completed a period of study in another University or Institution of Higher or Further Education may be deemed by the Council of that Faculty to have gained up to 120 credits for courses passed in each year of study in that institution.*

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3. *A candidate for an Honours degree in Pure Science who has obtained three appropriate General Certificate of Education Advanced Level passes or passes deemed to be equivalent may be offered direct entry to Second level modules, and, notwithstanding Regulations 23-29 shall be required to gain 360 credits for the B.Sc. and 420 credits for the M.Sci. and M.Chem., 240 credits for B.Sc. Special degree or 200 credits for a B.Sc. General.*
4. *In the case of students eligible for admission under 2 or 3 above, the Head of School in consultation with the Dean of the Faculty shall determine whether a student is qualified to enter Second or Third level modules offered by the School.*
5. *For students registered on an accredited overseas educational programme, a period of study at a foreign university will form an integral and compulsory part of the degree programme. Such students successfully completing the degree programme shall be awarded the degree “with Study Abroad”.*
6. *A student who, before matriculating in a Faculty has obtained a first degree with Honours from another university, may be deemed by the Council of that Faculty to have gained 240 credits in respect of completing that degree, and may be permitted to enter an Honours Programme, the Programme prerequisites for which are deemed by the Head of School to be fulfilled by that prior qualification.*

### **C. Students**

7. *A student may be admitted as a graduating student who intends to complete a programme of studies leading to the award of a degree or as a non-graduating student who does not intend to complete a programme of studies leading to the award of a degree or other qualification.*
8. *A student, graduating or non-graduating, may be admitted to full-time study or to part-time study. A full-time student shall at the beginning of each year register normally for modules leading to the award of 120 credits and, under no circumstances, for more than 160 credits, save that students enrolled in either the Junior or Senior Honours year of an M.Sci. or M.Chem. programme shall register for modules worth 150 credits. A part-time student shall at the beginning of each year register for modules leading to the award of at least 40 credits and normally no more than 80 credits.*
9. *A non-graduating student will normally be admitted into modules worth 120 credits and, under no circumstances, worth more than 160 credits. A non-graduating student may transfer to graduating status with the Dean's permission.*
10. *No students shall be admitted to any module in any academic year unless they have had their programmes of studies approved by the Dean of the relevant Faculty and have matriculated in the University in that academic year. Students may, with the permission of the Dean of the relevant Faculty, amend their programmes of studies, but only up to the end of the second week of each semester save that, with the permission of the Head of School and of the Dean of the Faculty, students may transfer between an introductory and an advanced First level language module up to the end of the seventh week of the First Semester.*
11. *No student may withdraw from a module after the end of the second week of a semester, save with the permission of the Dean of the relevant Faculty and of the Head of School concerned.*

### **D. Modules and Assessments**

12. *The modules offered shall be of the following categories:–  
First or 1000 Level  
Second or 2000 Level  
Honours or 3000 or 4000 Level*
13. *No student may enrol in a module who does not have the prerequisite(s) for that module save with the permission of the Head of the School concerned and of the Dean of the relevant Faculty. Further, no student may be admitted to Second Level modules who has gained fewer than 80 First Level credits and no student may be admitted to an Honours module with fewer than 200 credits, including at least 40 at Second Level.*

14. *A student who satisfies the requirements of a module shall be entitled to receive a Certificate of Due Performance for that module. No student who has been absent from the teaching of a module for three continuous weeks may receive such a Certificate in that module, save in exceptional circumstances and with the consent of the Dean of the relevant Faculty. At any point at which a student, after due written warning, fails to satisfy the requirements for the module, the student shall have forfeited the right to receive a Certificate of Due Performance and may not continue to attend the module.*
15. *The method of assessment for a module shall be by examination, by assessment of coursework, or by a combination of both, or by a means of a written dissertation.*
16. *There shall be a diet of examinations at the end of each semester and there will also be a reassessment diet before the end of the academic session.*
17. *A Certificate of Due Performance shall qualify a student to be reassessed. A student who, having been awarded a Certificate of Due Performance, fails the reassessment may apply to the Dean of the relevant Faculty for permission to be reassessed in the module in up to two diets in the following academic year.*
18. *A student who passes the assessment for a module shall be awarded the credits for that module.*
19. *The relevant Faculty Council shall approve the modules which may be offered in the Faculty, and, for each module, shall determine:–*
  - (a) *the prerequisites;*
  - (b) *the method of assessment; and*
  - (c) *the credits to be awarded to a student who passes the assessment.*

**E. Certificates, Diplomas and Degrees**

20. *A student must have gained passes in modules taught in the University worth at least 120 credits in order to be eligible for the award of any degree or qualification.*
21. *A graduating student who, over a minimum period of one year of full-time study, has gained passes in modules worth 120 credits shall be eligible for the award of a Certificate of Higher Education.*
22. *A student who, over a minimum period of two years of full-time study, has gained 240 credits, of which at least 80 are in Second level modules, shall be eligible for the award of a Diploma of Higher Education.*
23. *A student who, over a minimum period of three years of full-time study or four years of part-time study, has gained 320 credits, of which at least 120 are in Second or Honours level modules and has fulfilled such other requirements prescribed in the Regulations for the M.A., M.Theol., or B.Sc., shall be eligible for the award of a General Degree.*
24. *The General degree may be awarded with Distinction to a candidate who fulfils the conditions for the award of the degree and gains passes in modules worth at least 120 credits at Distinction Level or at least 200 credits at Distinction and Merit Levels, at least 40 credits of which are in Second or Honours level modules, and at least 20 credits of which are at Distinction Level.*
25. *A student who, over a minimum period of three years of full-time study, has gained 360 credits, of which at least 90 are in Honours level modules completed as part of an approved Honours degree programme, shall be eligible for the award of a Special degree.*
26. *The Special degree may be awarded with Distinction to a candidate who fulfils the award for the degree and gains passes in modules worth at least 160 credits at Distinction Level or 240 credits at Distinction and Merit Levels, of which at least 40 credits are in Honours level modules and at least one Honours level module is passed at Distinction Level.*
27. *A student who, over a minimum period of four years of full-time study, has gained 480 credits, of which at least 240 credits were gained during an approved two year Honours programme involving Honours modules worth at least 210 credits, and has satisfied the appropriate Board(s) of Examiners, shall be eligible for the award of an Honours degree in the subject(s) of that Honours programme.*

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28. *A student who, over a minimum period of four years of full-time study, has gained 540 credits, of which at least 300 credits were gained during an approved two year Master in Science programme involving Honours modules worth at least 300 credits, and has satisfied the appropriate Board(s) of Examiners, shall be eligible for the award of a Master in Science degree with Honours in the subject(s) of that programme.*
29. *A student who, over a minimum period of four years of full-time study, has gained 540 credits, of which at least 300 credits were gained during an approved two year Master in Chemistry programme involving Honours modules worth at least 300 credits, and has satisfied the appropriate Board(s) of Examiners, shall be eligible for the award of a Master in Chemistry degree with Honours.*
30. *A student who, over a minimum period of five years of full-time study, has gained 540 credits, of which at least 300 credits were gained during an approved three year programme, involving Honours modules worth at least 210 credits and 60 credits gained during an Integrated Year Abroad, and has satisfied the appropriate Board(s) of Examiners, shall be eligible for the award of an Honours degree with Integrated Year Abroad in the subject(s) of that programme.*
31. *A student who, over a minimum period of four years of full-time study, has gained 480 credits, of which at least 240 credits, including 210 at Honours level, were gained in the final two years as part of a degree programme approved by the Dean(s) but not listed in the Regulations, and has satisfied the appropriate Board(s) of Examiners, shall be eligible for the award of a General Honours degree.*
32. *There shall be three grades of Honours determined by performance in the Honours 3000 and 4000 level modules taken in the Honours Programme: First Class, Second Class, which shall be divided into II(1) and II(2), and Third Class. The names of candidates who are deemed by examiners to be worthy of Honours shall be published in alphabetical order. Boards of Examiners involving one or more Modern Languages shall be empowered to award a distinction in the spoken language(s).*
33. *A student who fails the assessment of an Honours module may be reassessed by such means as the Board of Examiners may decide is appropriate, subject to the student's having received a Certificate of Due Performance. The Honours classification shall be based on the grades achieved in the assessment for each module, but not in any re-assessment.*
34. *A student who, owing to medically certified illness or other serious cause, cannot complete the assessment for a module may be assessed by such means as the Board of Examiners shall determine.*
35. *Admission to the final year of an Honours programme in a subject shall be at the discretion of the Board of Examiners in that subject.*
36. *The Senatus Academicus shall, on the recommendation of the appropriate Faculty Council, approve the list of Honours degree Programmes available in each Faculty.*
37. *The Faculty Council shall approve, for each Honours degree programme:—*
  - (a) *any prerequisites for admission to the programme in addition to those general prerequisites stated in the Regulations;*
  - (b) *the modules, both obligatory and optional, which are available within that programme;*
  - (c) *amendments to the programme for students who spend part of the programme following an approved course of studies in another institution.*
38. *No student may enter an Honours programme who does not have the prerequisites for that programme, save with permission of the Head(s) of School(s) concerned; the prescribed grades for those prerequisites at 2000 level may not normally be gained through re-assessment.*

### **F. Limitation of Studies**

39. *In order to be permitted to proceed, a student must gain a Certificate of Due Performance in a module or modules worth at least 20 credits in each semester of study and also –*
  - in the case of full-time students:*
    - (a) *must have gained 80 credits after one year of study as a matriculated student;*
    - (b) *must have gained 140 credits after two years of study as a matriculated student;*
    - (c) *must have gained 180 credits after three years of study as a matriculated student;*
    - (d) *must fulfil the requirements for the degree for which they are registered within one year of study as a matriculated student of the minimum period specified for that degree;*

- (e) *having been admitted to an Honours degree programme, must fulfil the requirements for that degree after completing two whole academic sessions of study as a matriculated student on that programme.*

*and in the case of part-time students:*

- (a) *must have gained 80 credits after 3 years of study as a matriculated student;*
- (b) *must have gained 160 credits after 5 years of study as a matriculated student;*
- (c) *complete the requirements for the General degree after 8 years of study as a matriculated student.*

- 40. *Students who fail to meet the requirements in 39 shall have their studies limited and shall cease attending modules.*
- 41. *Students whose studies have been limited have the right of appeal for permission to continue their studies in the following semester. They may apply first to the Faculty Committee appointed to consider such appeals and then, if this appeal has failed, to the Senate Committee on Limitation of Studies. Each committee shall determine conditions under which students may be permitted to continue their studies.*
- 42. *Students whose studies have been limited, whether or not they lodged an appeal, may further apply to the Faculty Council for permission to have their Certificates of Due Performance extended to enable them to sit degree examinations without attending modules. If in the view of the Faculty Council following consultation with the Head of School there are sufficient grounds for granting such a request, a recommendation may be made accordingly to the Senatus Academicus. An extended Certificate of Due Performance will be valid for entry to two diets of examination. Save with the permission of the Faculty Council these will normally be the diets of examination in the year following limitation of studies. Students who pass the necessary examinations may apply to the Dean for permission to return to the University to continue their studies.*

## **II ARTS REGULATIONS**

### **A. Faculty Entrance Requirements**

- 1. *In addition to the General Entrance Requirements, prior to admission to study in the Faculty, a student must have gained passes at SCE Standard Grade, or its equivalent, in:–*
  - (a) *a language other than English; and*
  - (b) *either Mathematics or an approved Science.**The Dean may grant exemption from these conditions.*

### **B. Subjects**

- 2. *Modules in the following subjects shall be recognised as qualifying for the award of any M.A. degree:–*
  - (i) *Ancient History, Art History; Mediaeval History, Modern History, Scottish History;*
  - (ii) *Biblical Studies, Classical Studies, Music History, Russian Literature & Society;*
  - (iii) *Arabic, English, French, German, Italian, Russian, Spanish;*
  - (iv) *Economics, Geography, Management, International Relations, Psychology, Social Anthropology;*
  - (v) *Greek, Hebrew, Latin, New Testament;*
  - (vi) *Mathematics, Statistics;*
  - (vii) *Linguistics, Philosophy, Theological Studies;*
  - (viii) *any subject qualifying for a degree in another Faculty.*

### **C. General Degree**

- 3. *The degree of M.A. (General) may be awarded to a student who has gained not less than 320 credits, of which:–*
  - (a) *at least 240 have been gained in subjects listed in Arts Regulation 2 (i) - (vii);*
  - (b) *at least 40 credits have been gained in subjects in each of at least three of the groups listed in Arts Regulation 2;*
  - (c) *at least 120 credits have been gained in Second or Third level modules.*

### **D. Special Degree**

- 4. *The degree of M.A. (Special) may be awarded to a student who has gained not less than 360 credits, of which:–*
  - (a) *at least 240 credits have been gained in sub-Honours modules, of which at least 160 have been gained in subjects listed in Arts Regulation 2 (i) - (vii);*

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- (b) *at least 80 credits have been gained in Second level modules;*
- (c) *at least 90 credits have been gained in Honours level modules completed as part of an approved Honours degree programme.*

### **E. Honours**

- 5. *A student who has gained at least 240 credits, of which at least 160 credits have been gained in subjects listed in Arts Regulation 2 (i) - (vii) above, and has gained passes in at least 80 credits in Second level modules may be admitted to an Honours Degree programme, save that with the permission of the Head(s) of School(s) concerned, a student may be permitted to enter a programme having gained only 200 credits and to attend additional First or Second level modules worth up to 40 credits in the first year of the Honours programme. No student may be permitted to proceed to the Second year of an Honours programme who has gained fewer than 240 credits in First and Second level modules.*
- 6. *The list of approved Honours Degree programmes is given in Appendix: Degree List.*

## **III DIVINITY REGULATIONS**

### **A. Subjects**

- 1. *The following subjects shall be recognised as qualifying for the award of any M.Theol. and B.D. degree:–*
  - (i) *Old Testament, New Testament, Biblical Studies;*
  - (ii) *Theology, Practical Theology, Church History;*
  - (iii) *any subject qualifying for a degree in another Faculty.*

### **B. General**

- 2. *Candidates for all degrees of M.Theol. and B.D. must gain 20 credits in each of Old Testament 1, New Testament 1, Church History 1, Theology 1 and Practical Theology 1, and a further 100 credits from passes in any five of the following modules: Greek 1, Hebrew 1, Old Testament 2, New Testament 2, Church History 2, Theology 2, Practical Theology 2.*

### **C. Special Degree**

- 3. *A student who, in addition to fulfilling Divinity Regulation 2, has gained a further 160 credits, of which at least 90 are in Honours level modules completed as part of an approved Honours degree programme, shall be eligible for the award of a Special degree.*

### **D. M.Theol. (General)**

- 4. *The degree of M.Theol. (General) may be awarded to a student who, in addition to fulfilling Divinity Regulation 2, gains at least a further 120 credits.*

### **E. M.Theol. (Honours)**

- 5. *A student who, in addition to fulfilling Divinity Regulation 2, has gained a further 40 credits may be admitted to the Honours degree programme in Divinity, save that with the permission of the Head of School concerned, a student may be permitted to enter a programme having gained only 200 credits and to attend additional First or Second level modules in the first year of the Honours programme. No student may be permitted to proceed to the Second year of an Honours programme who has gained fewer than 240 credits in First and Second level modules.*

### **F. B.D. (General)**

- 6. *General Regulation 23 notwithstanding, a student shall be eligible for the award of the B.D. (General) who, over a minimum period of 4 years, gains 430 credits of which:–*
  - (a) *at least 350 credits are in modules offered by the School of Divinity;*
  - (b) *200 credits are in fulfilment of Divinity Regulation 2;*
  - (c) *at least 40 credits are in modules offered outwith the School of Divinity.*

**G. B.D. (Honours)**

7. *General Regulation 27 notwithstanding, a student holding a degree from a British University or an equivalent qualification who over a minimum period of three years gains 390 credits of which 200 credits are in fulfilment of Divinity Regulation 2 and a further 150 credits are in Honours modules offered by the School of Divinity shall be eligible for the award of the degree of B.D. (Honours).*

**IV SCIENCE REGULATIONS****A. Faculty Entrance Requirement**

1. *For admission to the Faculty a candidate for a degree or qualification in Pure Science must satisfy one of the requirements (i) to (iii):–*
- (i) *Scottish Certificate of Education examinations. Standard Grade passes in Chemistry, Physics and Mathematics at Credit Level along with Higher (H) grade passes in two of the following subjects (at least one being a subject marked by an asterisk):–  
Biology\*, Chemistry\*, Economics, Geography\*, Geology, Mathematics\*, Physics\*, or such other subjects as may be approved by the Faculty Council.*
  - (ii) *General Certificate of Education examinations. General Certificate of Secondary Education at grades A, B or C in Chemistry, Mathematics, and Physics, along with Advanced (A) level passes in two of the following subjects (at least one being a subject marked by an asterisk):–  
Biology\*, Botany, Chemistry\*, Economics, Geography\*, Geology, Mathematics\*, Physics\*, Zoology, or such other subjects as may be approved by the Faculty Council.*
  - (iii) *Passes in other examinations at such levels and in such subjects as the Faculty Council may accept as an equivalent qualification to those mentioned in (i) or (ii).*
- (In the case of applicants for a degree in Geoscience or Geology, Geology shall be deemed to be an asterisked subject in clauses (i) and (ii).)*  
*The Dean of the Faculty shall have the authority to exempt applicants from one or more of these requirements.*

**B. Subjects**

2. *The following subjects shall be recognised as qualifying for the award of any B.Sc. or M.Sci., or M.Chem. degree:–*
- (i) *Computer Science, Mathematics, Statistics;*
  - (ii) *Astronomy & Astrophysics, Physics;*
  - (iii) *Chemistry, Geoscience (modules prefixed GG and GS);*
  - (iv) *Biochemistry, Biology, Psychology, Sport & Exercise Science;*
  - (v) *Economics, French, Geography, German, Logic & Philosophy of Science, Management Science;*
  - (vi) *any other subject qualifying for a degree in another Faculty.*

**C. General Degree**

3. *The degree of B.Sc. (General) in Pure Science may be awarded to a student who has gained not less than 320 credits, of which:–*
- (a) *at least 240 have been gained in subjects listed in Science Regulation 2 (i) - (v);*
  - (b) *at least 40 credits have been gained in subjects listed in Science Regulation 2 (i) - (iv);*
  - (c) *at least 120 credits have been gained in Second level modules, of which at least 60 have been gained in a subject listed in Science Regulation 2 (i) - (v).*

**D. Special Degree**

4. *The degree of B.Sc. (Special) in Pure Science may be awarded to a student who has gained not less than 360 credits, of which:–*
- (a) *at least 100 credits have been gained at Second level;*
  - (b) *at least 200 credits have been gained in subjects listed in Science Regulation 2 (i) - (v);*
  - (c) *at least 40 have been gained in subjects listed in Science Regulation 2 (i) - (iv);*
  - (d) *at least 90 credits have been gained in Honours level modules, completed as part of an approved Honours degree programme.*

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### E. Honours

5. A student who has gained at least 240 credits, of which:–
- (a) at least 100 credits have been gained at Second level;
  - (b) at least 200 have been gained in subjects listed in Science Regulation 2 (i) - (v) above;
  - (c) at least 40 have been gained in subjects listed in Science Regulation 2 (i) - (iv)
- may be admitted to an Honours B.Sc. Degree programme, save that with the permission of the Head(s) of School concerned, a student may be permitted to enter a programme having gained only 200 credits and to attend additional First or Second level modules worth up to 40 credits in the first year of the Honours programme. No student may be permitted to proceed to the Second year of an Honours programme who has gained fewer than 240 credits in First and Second level modules.
6. The subjects recognised for the Honours Degree programmes are listed in Appendix: Degree List.

### F. Master in Science and Master in Chemistry

7. A student who has gained at least 240 credits, of which:–
- (a) at least 100 credits have been gained at Second level;
  - (b) at least 200 have been gained in subjects listed in Science Regulation 2 (i) - (v) above;
  - (c) at least 40 have been gained in subjects listed in Science Regulation 2 (i) - (iv) above
- may be admitted to an M.Sci. or M.Chem. degree programme.
8. A candidate for the M.Sci. or M.Chem. degree who in the opinion of the examiners fails to reach a sufficient level of attainment in the assessment for the modules taken in the first Honours year may be required to transfer to the corresponding Honours B.Sc. programme.
9. The subjects recognised for the M.Sci. and M.Chem. degree programmes are listed in Appendix: Degree List.

### G. Transfer from Medical Science

10. In the case of a student who has been permitted to transfer from the B.Sc. in Medical Science to the B.Sc. in Pure Science, passes in Medical Science classes and half-classes shall be deemed equivalent to passes in modules as follows:-

	<b>Level</b>	<b>Credits</b>
Medical Science I: Molecular Biochemistry	First	40
Medical Science I: Human Anatomy	First	40
Medical Science I: Human Physiology	First	40
Medical Science II: Human Anatomy	Second	60
Medical Science II: Human Physiology	Second	60
Medical Science II: Assessing Medical Evidence	Second	20
Medical Science III: Medical Microbiology	Second	30
Medical Science III: Pathology	Second	30
Medical Science III: Pharmacology	Second	30
Medical Science III: Applied Medical Science	Second	30
Medical Science III: Psychology Applied to Medicine	First	7.5
Medical Science III: Public Health Medicine	First	7.5